

## **McDonald Street Campus Meeting Minutes**

### **HSA Meeting Agenda - January 9, 2018 6:30pm**

#### **1. Welcome! Call Meeting to Order/Opening Prayer**

#### **2. Financial Report**

1. Budget Update – was presented by Sara Sass. Update included Coke Rewards were added and Box Top check was received 1/9/17, but not added to line budget yet. Spirit wear should be at \$366.74. A few other numbers were off, but Katie and Sara will sit with central office to figure out the details and discrepancies.

#### **3. Event/Program Evaluation**

1. Barnes and Noble Event- Mary Heimann spoke about the Barnes and Noble Event on November 17<sup>th</sup>, 17 and said there were \$10,304.65 in in-store sales. We received \$1,030 for our campus! The event was another success and thank you to all that participated. Book your calendars now for next years event on November 16<sup>th</sup>, 2018!

2. St. Nick Day- It was reported that the St. Nick event went well for the campus and no new changes.

3. Merry Makers- Each member on the Merry Makers received a minimum of \$25 and HSA had nothing taken out of budget for the program.

4. Spirit Wear Sale- The winter sale came in at a total of \$426.30. This will be divided among the campuses and total for McDonald Street campus is \$142.10.

#### **4. Updates**

1. XMS Parent Night- Xavier Middle School night is January 17<sup>th</sup>, at 6:30pm at the middle school. Students are welcome to attend with their parent. Information and tours will be given.

2. 4<sup>th</sup> grade to Wisconsin Herd game- The 4<sup>th</sup> grade students from both McDonald Street and Marquette street campuses will be going to the Wisconsin Herd game in Oshkosh on January 24<sup>th</sup>. The students are invited to sing the National Anthem before the game! What a great way to start out the game!

3. Celebrate- Celebrate is in full swing and are in need of more volunteers. 13 crosses are on display in the hallway near the fellowship hall. These crosses are to be bid on at Celebrate. There is still time to register to go!

The date is January 27<sup>th</sup>! Also, HSA has 5 baskets up for auction! Check out all of the info in emails to follow.

4. Catholic Schools Week Events- Here are the days as follows for Catholic Schools week 1/28-2/3

- 1/29-Xavier Spirit Wear Day
- 1/29-8:30 am JRFH kick off
- 1/30-Superhero Day (no capes/costumes)
- 1/30-HSA Tom's night
- 1/31-Sports team day
- 1/31-HSA Badger Sports night

6. Room Parent Updates – Please send reminders for Winter Carnival basket participation and an update for Catholic Schools week! Please remember the following information to get back to room parents on:

- Christmas Party/Gift feedback
- Valentine's Day party
- ALL classroom volunteers need to be Virtus trained and background checked. Please send list to Cindy O'Leary one week prior to the party for her to verify
- End of year gift (optional)
- Winter Carnival
- Baskets
- Game Volunteers
- Communication with families-copy Carolyn on ALL communication

7. February Conferences (week of 2/5)- Sign up genius should be out if your teacher has requested a February conference

8. Lunch Room Volunteers Needed – Please volunteer if you can and use the sign up genius that is listed in the newsletter each week.

9. The Fire possible fundraiser – This fundraiser is scheduled for Feb 8<sup>th</sup> & 9<sup>th</sup> at The Fire downtown Appleton. The Fire will donate 30% of its sales to Xavier Elementary schools if we mentioned we are from the campuses! Great way to have fun and make money for our school!

**5. Upcoming Events/Volunteer Opportunities**

1. Early Release (11:30am) – Friday, January 12<sup>th</sup>
2. XMS Parent Night (6:30pm) – Wednesday, January 17<sup>th</sup>

3. Late Start – Tuesday, January 23<sup>rd</sup>
4. Celebrate – Saturday, January 27<sup>th</sup>
5. Catholic Schools Week – January 27<sup>th</sup> - February 3<sup>rd</sup>
6. Tom's Night (3:30-7:30pm) – Tuesday, January 30<sup>th</sup>
7. Badger Sports Park Night (4:30-9:00pm) – Wednesday, January 31<sup>st</sup>
8. Winter Carnival – Friday, February 3<sup>rd</sup>
9. Valentine's Day/Mardi Gras Classroom Parties – February 13<sup>th</sup>

6. **Questions**

7. **Meeting Adjourn**

**Winter Carnival Planning Meeting Immediately following conclusion of HSA meeting at  
Scubas Pourhouse**